



PRIVACY POLICY

This Privacy Policy describes the processing of your personal data by

ISLE OF MAN CONTAINER LINE LTD, ISLE OF MAN CONTAINERLINE (UK) LTD, ANGLIA CARGO INTERNATIONAL LTD, STRAIGHTLINE EXPRESS LTD, EUROPEAN TERMINALS LTD, ANGLIA AIR FREIGHT LTD

("we", "our" or "us"... The Isle of Man Container Line Group).

We are the data controller and this policy applies to the processing of your personal data in connection with your choice to pay for the products and/or services that you purchase from us by invoice. The below describes what personal data we process and for what purposes, and also the choices you have in connection with such processing.

Personal data processed by us

We only process personal data that we obtain in connection with your choice to pay for purchased products and/or services against the invoices issued to you during your ongoing contact with us.

This will include personal data such as your name, e-mail address, information about your purchases from us, postal address, tax identification number, passport number, telephone number, personal identification number (or equivalent) and any other information we (or our service providers) may request in order to process your payment.

How we use personal data

We always process personal data in accordance with applicable law, and we have implemented appropriate security measures compliant with local information security requirements to protect your personal data from misuse, unauthorized access or disclosure, loss, alteration or destruction. We process your personal data in order to issue, administer, handle and process invoices regarding the purchases that you have made with us. In addition, we may process personal data to fulfill our legal or regulatory obligations.

We may share your personal data with our service providers (e.g. those storing your personal data, sending out emails on our behalf, or processing the payment of your invoice) in connection with the above purposes. This will be done confidentially and only to the extent permitted by applicable laws.

Some of these providers may be located outside of the EEA, including the US. Some of these countries may not have equivalent data protection laws to those which apply in your country. However, when we transfer your data, we will take reasonable steps to keep it secure and ensure that appropriate safeguards are in place to ensure there is adequate protection. Where the recipient of your personal data is located outside of the EEA, in a country that the European Commission has not found to offer adequate protection of your data protection rights, we will enter into a contract with the recipient, in the form approved by the European Commission.

If we sell all or part of our business, or make a sale or transfer of assets, including a sale in bankruptcy or are otherwise involved in a merger or business transfer, we may transfer your personal data to a third party as part of that transaction.

We will retain your personal data for no longer than permitted under applicable law after which time your personal data will be destroyed or deleted. We only retain your personal data to allow us to process the invoices and ensure compliance with our legal and regulatory requirements (usually a period of 6 to 10 years).

Your choices

We will use the information that you provide in connection with your choice to pay by invoice in order to issue, handle, administer and process invoices regarding the purchases that you have made with us. This also means that we may send invoices to you via e-mail.

You have the right to make a subject access request about the personal data that we process about you. This can include a query as to whether or not we process any of your personal data. If you wish to access your personal data you can either send us a written request signed by you and post it to the following address ISLE OF MAN CONTAINER LINE (UK) LIMITED, 1 JAVELIN ROAD, NR6 6HP, NORWICH or contact us at accounts@isleofmancontainerline.com providing sufficient information to enable you and your data to be identified.

In certain circumstances, you have the right to ask us to rectify, block, complete, erase, restrict and object to the processing of your personal data and to request an explanation about the processing by contacting us using the following contact details

accounts@isleofmancontainerline.com.

Please note that if you request for us to erase, block, restrict, or transfer our data, or if you object to the processing, and we agree to comply with your request, we may be unable to continue to provide our products and services to you. You will remain liable for any unpaid invoices that remain due on the date that the processing ceases.

In the EEA, you may also make a complaint to our supervisory body for data protection matters (namely ICO, the Information Commissioner's Office) or seek a remedy through local courts if you believe your rights have been breached.

There are exceptions to the rights above, so access may be denied, for example where we are legally prevented from making a disclosure.

In all cases, the provision of personal data in connection with your choice to pay by invoice is voluntary. If you have any other questions regarding this Privacy Policy, you are welcome to contact us at accounts@isleofmancontainerline.com. We may continue to process your personal data as required for us to fulfill our legal and regulatory obligations.

OUR DATA CONTROLLER IS

ANGELA MCDERMOTT
ISLE OF MAN CONTAINER LINE LIMITED
ONE BREWERY COURT
BRIDGE STREET
CASTLETOWN
ISLE OF MAN , IM9 1ES
TEL : +44 (0) 1624 827777

OUR DATA PROCESSOR IS

MARK BEDDER
ISLE OF MAN CONTAINERLINE UK LIMITED
1 JAVELIN ROAD
NORWICH AIRPORT INDUSTRIAL ESTATE
NORWICH
NR6 6HP
TEL : +44 (0) 1603 414362

The European Union grants the Isle of Man with adequacy status, meaning that it is permitted to have Manx controllers and processors process EU personal data

ISSUED

NOVEMBER

2017

reviewed march 2018 r1

reviewed april 2018 r2